

## HOW TO CORRECT ROLL NO or INSTITUTE NAME IN YOUR ABC ID

There are two steps to correct institute name or roll no in your ABC ID-

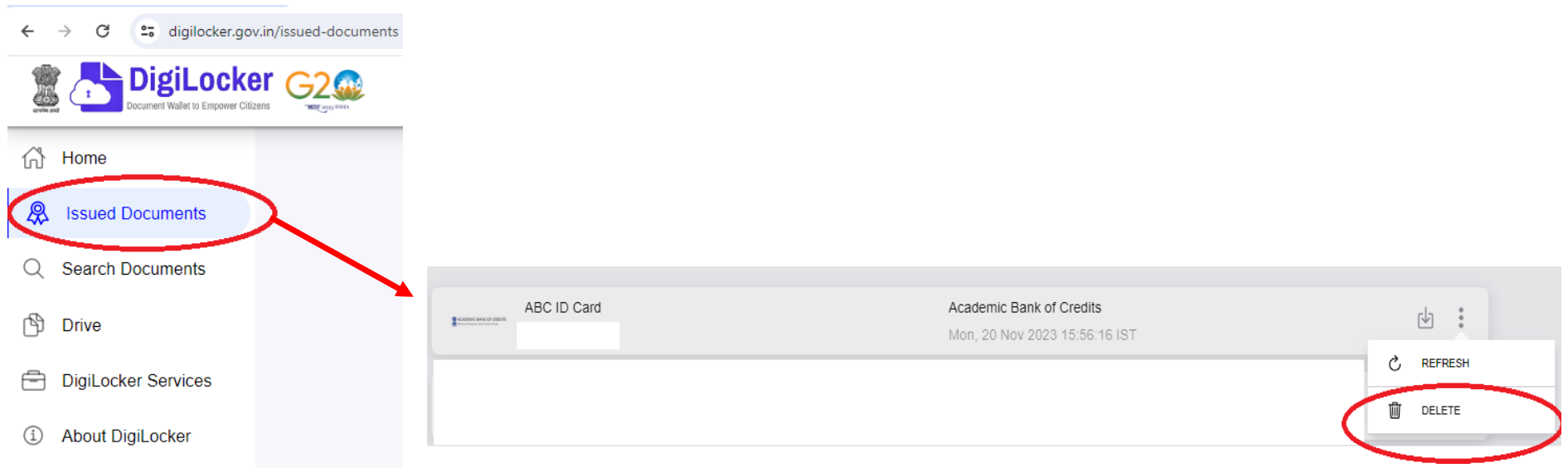
Step-1 Delete your existing ABC ID on <https://www.digilocker.gov.in/>

Step 2- Create New ABC ID on <https://www.digilocker.gov.in/>

### **Step-1 Delete your existing ABC ID**

Login to <https://www.digilocker.gov.in/>

Go to “Issued Document” option and if ABC Card is visible, delete it. If not skip this step and do the step 2.



The screenshot displays the DigiLocker web interface. The browser address bar shows 'digilocker.gov.in/issued-documents'. The left sidebar contains navigation options: Home, Issued Documents (circled in red), Search Documents, Drive, DigiLocker Services, and About DigiLocker. A red arrow points from the 'Issued Documents' menu item to a document card. The document card is titled 'ABC ID Card' and is issued by 'Academic Bank of Credits' on 'Mon, 20 Nov 2023 15:56:16 IST'. A context menu is open over the document card, showing 'REFRESH' and 'DELETE' options, with 'DELETE' circled in red.

## Step 2- Create New ABC ID

Go to “Search Documents” and type “ABC” in the textbox and select “ABC ID Card” as shown below-

The screenshot displays the DigiLocker interface. On the left, a navigation menu includes 'Home', 'Issued Documents', 'Search Documents' (circled in red), 'Drive', 'DigiLocker Services', and 'About DigiLocker'. The main area is titled 'Search Documents' and shows a search bar with 'abd' entered. Below the search bar, there are 5 search results. The first result, 'ABC ID Card - Academic Bank of Credits', is highlighted with a red arrow pointing to its document icon.

Document Title	State
ABC ID Card - Academic Bank of Credits	Delhi
Participation/ Appreciation Certificate - Department of Higher Education, Uttarakhand	Uttarakhand
Participation/ Appreciation Certificate - Institute Of Advanced Studies In Education, Churu	Rajasthan
Participation/ Appreciation Certificate - National Forensic Sciences University	Gujarat
Participation/ Appreciation Certificate - Telangana State Council Of Higher Education, Hyderabad	Telangana

In the appeared interface –

Select your Admission year

- select “Roll Number” in Identity Type Drop down.
- enter correct Roll No.
- select “**Institute of Engineering and Technology, Lucknow**” in Institution Name Drop down.

and click on “Get Document” button as shown below-

← ABC ID Card

Get your document by entering the required details

Name (as per Aadhaar)

Date of Birth

Gender

Admission Year

Identity Type

Identity Value   
Ex: 16270XX

Institution Name

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

Click on This Button

This will create your ABC ID with IET, Lucknow institute and it will be shown in the “**Issued Document**” menu option as shown below-

You have Issued Documents

DigiLocker 'Issued Documents' are at par with original documents as per IT ACT, 2000

ABC ID Card  
XXXXXXXXXX

Academic Bank of Credits  
Wed, 22 Nov 2023 13:07:37 IST

**Don't forget to Update your ABC ID on IET ERP.**